

**MEMORANDUM OF UNDERSTANDING (MOU #2627.03) BETWEEN
PETALUMA CITY (ELEMENTARY) AND JOINT UNION HIGH SCHOOL DISTRICTS
AND
PETALUMA FEDERATION OF TEACHERS**

Petaluma City Schools ("District") and Petaluma Federation of Teachers ("PFT") agree to the following Memorandum of Understanding ("MOU") regarding **College and Career Access Pathways (CCAP) Dual Enrollment**, effective July 1, 2026 through June 30, 2027.

The purpose of this MOU is to establish the terms and conditions for the implementation of College and Career Access Pathways (CCAP) dual enrollment courses pursuant to California Education Code section 76004 (AB 288).

The parties recognize that CCAP is intended to:

- Expand access to provide equitable college-level coursework for high school students during the school day
- Provide pathways aligned to Career Technical Education (CTE) and transfer pathways, or degree programs

The parties also recognize that:

- CCAP courses shall be part of an approved CCAP partnership agreement with the Santa Rosa Junior College ("SRJC" or "Junior College")
- CCAP courses shall not supplant or replace existing District courses

The implementation of CCAP shall not result in:

- Reduction of bargaining unit positions (FTE)
- Elimination of course sections
- Involuntary reassignment or layoff

Consistent with the statutes, the enrollment of District students in CCAP program classes does not count towards the District's required minimum daily instructional minutes for students and is an optional program offering over and above the required minimum number of minutes to be offered in the student instructional day for apportionment, similar to how minutes would be calculated if a student were taking a college course at the SRJC.

The District does not receive any state apportionment for student enrollment in CCAP program classes, with SRJC receiving all state funding generated by the CCAP student enrollment.

PFT members teaching CCAP classes must meet minimum qualifications and/or competencies set by Santa Rosa Junior College. For this pilot, the courses will be taught by PFT members. PFT members will be selected for these sections as outlined under the [PCS Employee Selection Procedure Handbook](#).

PFT members teaching the course will receive their current salary plus benefits at their same rate of compensation. PFT members shall not experience a loss of compensation, benefits, or contractual load as a result of teaching a CCAP section. CCAP assignments shall not increase workload beyond contractual limits without appropriate compensation.

PFT members shall retain all rights under the Collective Bargaining Agreement.

Any evaluation by Santa Rosa Junior College shall be limited to minimum qualifications compliance and instructional quality as related to other Santa Rosa Junior College courses.

This MOU is non-precedent setting and shall sunset June 30, 2027, unless the parties mutually agree to extend in writing.

For Petaluma School District



Matthew Harris, Superintendent




Jennifer Hansen, Assistant Superintendent
of Human Resources

April 21, 2026

Date

For Petaluma Federation of Teachers



Sandra Larsen, President



Todd Siders, Chief Negotiator

4/21/26

Date