

**PETALUMA CITY (ELEMENTARY) & PETALUMA JOINT UNION HIGH SCHOOL DISTRICTS
CITIZENS' OVERSIGHT COMMITTEE MINUTES**

200 Douglas Street – Petaluma, California (707) 778-4621

REGULAR MEETING

October 7, 2025

A. CALL TO ORDER

Call to Order – **5:06 p.m.** by Amanda Bonivert, Petaluma High School, 201 Fair St.

B. Petaluma City (Elementary) and Petaluma Joint Union High School Districts' Citizens' Oversight Committee Roll Call:

Members:	Term:	Present/Absent:
Phoebe Ellis (Chair) Business Organization Representative	Dec. 2026	<u>✓</u>
Linda Sheele Senior Citizens' Organization	Dec. 2027	<u>✓</u>
Vacant Tax Payer's Organization	xxxxxxxxx	<u> </u>
Josh Grove Elementary School Representative	Dec. 2026	<u>Absent</u>
Bailey Malone (Vice Chair) Elementary School District Site Council Rep	Dec. 2026	<u>✓</u>
Vacant High School Representative	xxxxxxxxx	<u> </u>
Vacant High School District Site Council Rep	xxxxxxxxx	<u> </u>
Amanda Bonivert (Staff) Chief Business Official		<u>✓</u>
Lisa Davis (Staff) Construction Manager		<u>✓</u>

Upon verification of a quorum:

1. Roll Call by Amanda Bonivert. Quorum Verified.
2. Agenda amended to determine a new Chair after the resignation of former chair, Karen Boven. All in favor of Phoebe Ellis as new Chair. All in favor of Bailey Malone as Vice Chair.
3. Approval of Minutes of [April 28, 2025](#), Motioned by Bailey Malone and Seconded by Phoebe Ellis.
4. Introduction of Van Pelt Team - Kelli Jurgenson and Felicia Silveira introduced themselves to the committee. Kelli explained the role of Van Pelt in overseeing the program management and construction management for the new bonds. She also answered committee questions regarding the cost of VPCS services and other contract terms.

5. Review of [Bylaws](#). The committee approved a rough draft of the proposed Bylaws to be taken to the Board. Motioned by Bailey Malone and seconded by Linda Sheele.
6. Project Updates - Lisa Davis presented project updates to the committee.
7. Amended Agenda includes Parcel Tax Annual Report Discussion - The committee approved the Secondary and Elementary Annual Reports with revisions. Motioned by Linda Sheele, seconded by Bailey Malone.
8. Public Comment - no public comments were made
9. Verification of next meeting dates: The Committee scheduled two meetings for 2/4/2026 and 3/4/2026. Motioned by Phoebe Ellis and seconded by Linda Sheele.
10. Meeting Adjourned by Phoebe Ellis at 6:17p