# South County Consortium for Special Education

**Board Agenda Regular Meeting**
**10/14/25**
200 Douglas Street | Petaluma, CA 94952
Petaluma City School District Office, Board Room

**1. CALL TO ORDER – 1:06 PM**

**2. ROLL CALL**
Verification of District Representatives to the Consortium Council Roll Call:

| | |
|---|---|
| Cinnabar School District | **Present** |
| Dunham School District | **Not Present** |
| Liberty School District | **Present** |
| Old Adobe Union School District | **Present** |
| Petaluma City School District | **Present** |
| Two Rock Union School District | **Not Present** |
| Waugh School District | **Present** |
| Wilmar Union School District | **Not Present** |

**3. ADOPTION AND APPROVAL OF THE AGENDA**:
Approval of the Agenda of October 14, 2025
First the motion: Matthew Harris; Second: Chris Rafanelli

**4. APPROVAL OF THE MINUTES:** Approval of the minutes of September 16,2025
First the motion: Mike Gardner; Second: Matthew Harris

**5. SPECIAL RECOGNITIONS, REPORTS, and PRESENTATIONS**
**5.1** Director's Report: Canaan Richards, Interim Director of South County Consortium
**Interim Director & Coordinator mentor update**
- Support has been through zoom and classroom visits.
- With the mentor's support we will be touring comparable programs in the Sonoma County area.
- Interim Director Canaan Richards says overall it has been very helpful.

**Part C to part B responsibilities for MOU**
- These parts are not outlined in the MOU now and should be included.
- Mara wants to create the policy and language on how that transfer would take place and the responsibilities of the districts for the next meeting.
- This would be for both non-intensive and intensive as she wants to outline all the variables.

**Part B and C Responsibilities for MOU (continued)**

- 29 referrals coming in that have a date of birth in March, and 10 of those most likely would be intensive.

**SoCC Enrollment and Reporting Alignment with SELPA Guidance**

- Pre-determination is a factor and SELPA guidance says that districts should be responsible for that registration.
- Suggestions for SELPA to come down and give a brief presentation and more discussion around this topic if possible.

**Staff Update and Current Counts**

- McKinley's vacant position has been filled.
- Opening Vacancy for Bright Futures and PEEPS
- Still in need of a roving sub to cover prep periods.
- The .3 program manager position was based on the CSI funds, which did not happen, so the .3 position is back with PCS.

**5.2 Information /Discussion- Board Member Items:**

- Budget update- Amanda Bonviert presented SoCC Unaudited Actuals. Amanda will fix the differences and send the slides to the board members.
- Restroom facilities work, Cinnabar - SoCC class was moved temporarily because of a toilet leak/hole repair. It was supposed to have been fixed over the summer, but was not. Looks like a bigger job than anticipated.
- FCMAT Scope of Work - Nobody has been hired yet. It would be nice to have a breakdown and the actual costs per student (direct and indirect). Also a comparison from other consortiums. To find out where PCS would fall on that spectrum.

**6. COMMENTS FROM THE PUBLIC -** Lejf Hansen (PFT negotiating representative) has an interest in attending meetings, but it is challenging to get away from the class during the year. He requested that SoCC meetings provide a virtual-more accessible way to attend from his class during the year. This will be added to the next meeting for a discussion item and possibly change the meeting time back to 3:00 PM so more teachers could attend.

**7. REPORT on ACTIVITIES and CORRESPONDENCE of SoCC BOARD MEMBERS**

**a) SELPA Advisory Committee -** Canaan attended the meeting and said it was nice connecting with the other special education directors, but has nothing to report. A board member suggested to Canaan that future meetings should grab 2 to 3 topics that would be of interest to the group.

**REPORT on ACTIVITIES and CORRESPONDENCE of SoCC BOARD MEMBERS**
**b) Supes Council -** Continued talk about ERMS project. Every district pays into it. A half a million was collected. A Santa Rosa student got $63,000 of that. Elizabeth was out, but there will be further discussion at the next meeting.

**8. ACTION ITEMS**
**8.1** Policies /Procedure for Hiring SoCC Director for Approval (attached)
First the motion: Matthew Harris; Second: Mike Gardner
**8.2** MOU for approval (attached)
- #6- Services provided (b)- the preschool programs are already established-so the verbiage needs to reflect this. Should say the consortium will establish.
- #8 (vii) - Fee for service -Specialized Healthcare Funding.
- #21 Program Transfers

**9. FUTURE BUSINESS**
- **MOU**
- **Meeting time to access FCMAT**

**10. Closed Session-2:00 PM**

**11. Report on Closed Session- Nothing to report.**

**13. ADJOURNMENT: 2:20**
First the motion: Chris Rafanelli; Second: MIke Gardner