

# CLASS SIZE WAIVER FORM

**INSTRUCTIONS TO UNIT MEMBER:** If you have a class or contact load that exceeds the contract limits listed below, you have the option of requesting this situation be resolved or to request a waiver of the contract limits. For more information, please contact your site representative. **Please return this form to your PFT site rep as soon as possible.**

\_\_\_\_\_  
(Print name)

\_\_\_\_\_  
(Site)

\_\_\_\_\_  
(Class Name)

\_\_\_\_\_  
(Section Number)

☐ I wish to stay within contractual limits. Please balance my course(s) accordingly.

☐ I wish to request a waiver.

Description of condition(s). \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

## **EXCERPTS FROM CURRENT CONTRACT: ARTICLE XI CLASS SIZE**

### **CLASS SIZE AND CONTACT LOAD**

#### **C. Elementary class size limits:**

1. No class in grades kindergarten (K) to three (3) shall be in excess of twenty-eight (28) students, at any one time, unless a waiver is signed.
3. No single grade four (4) to six (6) class shall exceed thirty-two (32) students, at any one time, unless a waiver is signed.

#### **D. Secondary class size limits:** (Exempt courses: Band and Chorus, Independent Study, Computers, and Computer Assisted Drafting [CAD]). IWEs/TAs do not count as part of the class load nor total student contact.

1. Regular class sizes will range from 27 - 32 students per class.
2. Physical education classes will range from 31 - 40 students per class.
3. Teaching assignments outside these limits as mentioned above are to be allowed only:
  - a. as required by law to handle transferring new students;
  - b. by unit member request, with PFT notification.
4. No Band or Choir Class will have more than 68 students unless a waiver is signed.

#### **E. Secondary Unit Member Contact Load:** (Exempt courses: Band and Chorus, Independent Study, Computers, and Computer Assisted Drafting [CAD])

1. Regular class unit members shall be 140-160 students, no class larger than 32, unless under unusual circumstances a unit member requests a waiver to exceed 160.
2. High School physical education class unit member load shall be 155-200 student contacts per day, no class larger than 40, at the comprehensive high schools.
3. Junior high physical education class unit member load shall be a maximum of 175 student contacts per day, with a maximum of 36 students per class, to accommodate Special Day Class students at the junior high schools.

**Signing the Waiver is not necessary if teaching within contractual limits and receiving overage fees.**