



South County Consortium for Special Education

Board Agenda Regular Meeting

9/16/25

200 Douglas Street | Petaluma, CA 94952

Petaluma City School District Office, Board Room

1. CALL TO ORDER – 1:11 PM

2. ROLL CALL

Verification of District Representatives to the Consortium Council Roll Call:

Cinnabar School District	Present
Dunham School District	Present
Liberty School District	Not Present
Old Adobe Union School District	Present
Petaluma City School District	Present
Two Rock Union School District	Not Present
Waugh School District	Present
Wilmar Union School District	Not Present

3. ADOPTION AND APPROVAL OF THE AGENDA:

Approval of the Agenda of September 16, 2025

First the motion: Ani Larson; Second: Matthew Harris

4. APPROVAL OF THE MINUTES: Approval of the minutes of August 19, 2025

First the motion: Mike Gardner; Second: Matthew Harris

5. SPECIAL RECOGNITIONS, REPORTS, and PRESENTATIONS

5.1 Director's Report: Canaan Richards, Interim Director of South County Consortium

Referral to SoCC Process

- Online referral portal (google form). All documents can be uploaded. There is a link available.

SoCC Inclusion Procedure

- The goal is to make sure inclusion is happening on all sites.

Staff Update and Current Counts

- Two PS IA openings — McKinley and Bright Futures
- Members of board commented on the low student numbers and high staff ratio.
- (Trend) Preschool starts low and grows to be quite big. Staffing is important from the start of the year.
- Caseloads look different on paper for the STRETCH program. We have a shared teacher position in that program.
- Re-routing staff when the numbers are low instead of using substitutes.

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5.1 Director's Report: (continued)

- The board is still wanting to see a budget - This has been requested, but CBO away for a few weeks with family matters.
- Reduction in the .3 Program Manager position for SoCC.
- The psychologist position is not posted yet due to budget review.

5.2 Information /Discussion- Board Member Item: Policy/Procedure for hiring SOCC Presents Jennifer Nix, F3 Law

- The SoCC Board is looking for clarity about this process.
- Change the language so that all SoCC Board Members can be a part of the process.
- Jennifer Nix will send the (draft) document to Canaan Richards to disburse to the board.
- Discussion will continue at the next SoCC board meeting.

6. COMMENTS FROM THE PUBLIC - Consideration to get funding for the .3 program management position.

7. REPORT on ACTIVITIES and CORRESPONDENCE of SoCC BOARD MEMBERS

a) SELPA Advisory Committee - Not much to report - A form for districts to report has been created to follow up on suspensions.

b) Supes Council - No meeting

8. ACTION ITEMS

8.1 Meadow Elementary Facilities Repair

- Joe's Plumbing Service Invoice presented to SOCC for reimbursement.
First the motion: Mike Gardner; Second: Ani Larson

9. FUTURE BUSINESS

- **Budget**
- **Director Hiring Process**
- **FCMAT**

10. Closed Session-2:05 PM

11. Report on Closed Session- Nothing to report.

13. ADJOURNMENT: 2:29

First the motion: Ani Larson; Second: Matthew Harris