



# South County Consortium of Special Education

Board Agenda Regular Meeting  
08/19/2025

200 Douglas Street | Petaluma, CA 94952  
Petaluma City School District Office, Board Room

## 1. CALL TO ORDER – 1:00 PM

## 2. ROLL CALL

Verification of District Representatives to the Consortium Council Roll Call:

Cinnabar School District	<b>Present</b>
Dunham School District	<b>Present</b>
Liberty School District	<b>Present</b>
Old Adobe Union School District	<b>Present</b>
Petaluma City School District	<b>Present</b>
Two Rock Union School District	<b>Present</b>
Waugh School District	<b>Present</b>
Wilmar Union School District	<b>Present</b>

## 3. ADOPTION AND APPROVAL OF THE AGENDA Changes to agenda:

Motion to approve the 08/19/2025 agenda with the addition of a discussion item regarding Meadow Special Day Class facility repairs.

Motion: 1st – Chris Rafanelli; 2nd – Ani Larson

## 4. APPROVAL OF THE MINUTES:

Approval of the minutes of June 03, 2025

Motion: 1st – Ani Larson; 2nd - Mike Gardner

## 5. SPECIAL RECOGNITIONS, REPORTS, and PRESENTATIONS

5.1 Director's Report: Canaan Richards, Interim Director of South County Consortium

- **Williams Monitoring Update.** SoCC has been selected for another three-year Williams audit cycle. All required paperwork has been submitted, and appreciation was expressed to sites for quick turnaround on information requests.

## 6. COMMENTS FROM THE PUBLIC - No public comments.

## 7. REPORT on ACTIVITIES and CORRESPONDENCE of SoCC BOARD MEMBERS

a) **SELPA Advisory Committee** – No meeting this month.

b) **SUPES Council**

Discussion regarding Santa Rosa City Schools request to withdrawal from SELPA, effective 2026-27 (not current year).

## 8. ACTION ITEMS:

8.1 **MOU – South County Consortium and Mhyers Consulting LLC**

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- Approval of an MOU with Kathy Mhyers Consulting to provide coaching support for Interim Director and Coordinator during leadership transition.
- Rationale: To ensure continuity of leadership, program consistency, and support for implementation of goals.
- Discussion around goals established during July 23, 2025 closed session. Goals will be used to guide coaching and program monitoring.

Motion: 1<sup>st</sup> – Matthew Harris; 2<sup>nd</sup> – Chris Rafanelli

### **8.2 Meadow SDC Carpet Replacement and Facilities Repairs**

- Emergency clog repair completed over the summer by Joe's Plumbing (low bid at approx. \$700). Item will return for formal approval at next meeting.
- Two bids received – ET Mancini (~\$16,000) and Discount Carpets (~\$8,600). Preference to move forward with Discount Carpets, installation tentatively during winter break to minimize disruption.

Motion: 1<sup>st</sup> – Matthew Harris; 2<sup>nd</sup> – Ani Larson

### **9. DISCUSSION – INFORMATION ONLY**

- Board requested follow-up on differentiated assistance allocation and how funds were used.
- Discussion of obtaining quotes from FCMAT and School Services for fiscal/program review.
- Request for a future update on how leadership coaching is supporting Interim Director and Coordinator and progress toward board goals.
- Interest in staffing-by-class and student count updates at future meetings, including preschool projections.
- Request for an updated staffing roster by site and classroom (to be distributed by email).

### **10. FUTURE BUSINESS:**

- Report on differentiated assistance allocation
- Fiscal/program review (FCMAT, School Services)
- Leadership Coaching Update
- Staffing/Enrollment Reports
- Updated staffing roster

### **11. ADJOURNMENT** Meeting adjourned at 1:29 PM.

Motion: 1<sup>st</sup> – Mike Gardener; 2<sup>nd</sup> – Chris Rafanelli