



PETALUMA CITY SCHOOLS

MEMORANDUM OF UNDERSTANDING (2627-05) BETWEEN PETALUMA CITY (ELEMENTARY) AND JOINT UNION HIGH SCHOOL DISTRICTS AND PETALUMA FEDERATION OF TEACHERS

The Petaluma City Schools District ("District") and The Petaluma Federation of Teachers ("PFT"), hereinafter referred to as "the parties," agree to the following Memorandum of Understanding ("MOU") regarding **Extra Duty Pay for Special Education Case Management**.

The District and PFT have agreed to pay the Extra Duty Rate of \$55/hour for case management of vacant Special Education positions. Please see the structure below. In specific situations, the MOU allows the parties to reach consensus on other situations that would warrant the \$55/hour as they arise this year. This MOU will provide additional support for Special Education Case Management, which will be paid at a rate of \$55/hour.

Annual Reviews

Teachers will be paid 12 hours (per student) to case manage annual reviews. This would include progress on goals, IEP notification, IEP paperwork, one IEP meeting, progress updates from general education teachers, and any follow-up meeting tasks as needed.

Initial or Triennial Reviews

Teachers will be paid 18 hours (per student) to case manage initial or triennial reviews. This includes assessments, IEP development and paperwork, IEP notification, one IEP meeting, progress on goals (triennials), including progress updates from general education teachers, and any follow-up meeting tasks as needed.

Additional IEP Meetings

If additional meetings are required beyond the first IEP meeting, an hourly rate would be provided upon approval by the Director of Special Services.

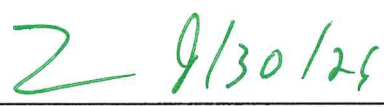
For Petaluma School District


Amanda Bonivert, Chief Business Official/Date

 9/30/26
Jen Hansen, Assistant Superintendent
Human Resources/Date

For Petaluma Federation of Teachers

 9/30/26
Sandra Larsen, President/Date

 9/30/25
Todd Siders, Chief Negotiator/Date