

Discipline Matrix



PETALUMA CITY SCHOOLS

SCHOOL YEAR 2025-2026

California Education Code Section 48980 and 48915, states that school districts must notify the parents or guardians of all pupils registered in schools of the district's rules pertaining to student discipline. California Education Code Section 35291.5 authorizes each school to develop discipline rules and procedures. Schools shall provide this information in writing to continuing pupils at the beginning of each school year and to any other pupils, and their parents or guardians at the time of their enrollment.



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INTRODUCTION

Petaluma City School District (PCS) is committed to providing a safe, supportive, and positive school environment for students. High expectations for student behavior, use of effective school and classroom management strategies, provision of evidence-based intervention and support, and parent involvement can minimize the need for disciplinary measures that exclude students from instruction. Our schools will use effective, age-appropriate strategies for maintaining a positive school climate and correcting student misbehavior, with a focus on providing students with specific tiered-supports, thus ensuring equity and in accordance with the district's nondiscrimination policies.

PCS is committed to providing specific, tiered behavioral interventions and **before** referring a child out of the classroom or suspension from school except in cases of immediate safety threat or significant disruption that can only be remedied by removal. **Disciplinary measures that may result in loss of instructional time or cause students to be disengaged from school, such as detention, suspension, and expulsion, shall be imposed *only* when required by law or when other means of correction have been attempted and documented to have failed. (BP 5144).** This Discipline Handbook is designed to address and prevent disproportionate suspension of any particular student group, by helping school sites identify appropriate and effective alternative approaches to punitive discipline and to build consistency in school site disciplinary responses to similar types of behavior.

The school environment should be characterized by positive interpersonal relationships among students and between students and staff. To that end, the district utilizes school-wide Positive Behavior Intervention and Support (PBIS) plans, Social Emotional Learning (SEL) curriculum, Restorative Practices, and behavioral health supports. Positive Behavior Interventions and Supports (PBIS) is a proactive approach to establishing the behavioral supports and social culture needed for all students in a school to achieve social, emotional, and academic success.

Through a Multi-tiered System of Supports (MTSS), we provide additional support for students who are demonstrating behavioral, social, or mental health issues. Social Emotional Learning (SEL) helps reduce bullying and improve student behavior through teaching students higher-order thinking skills like empathy, problem solving, and emotion management. Restorative Practices are a framework for building community and for responding to challenging behavior through authentic dialogue, coming to understanding, and making things right.

POSITIVE BEHAVIOR INTERVENTIONS & SUPPORTS (PBIS) PLAN

Each school will develop and annually revise a PBIS Plan that will include establishing a Behavioral Expectations Matrix that outlines expected behaviors in multiple locations across the school. Expectations will be taught to students and shared with parents regularly throughout the year. Additionally, every school site has worked with its staff and community stakeholders to create a behavioral flow chart to indicate which issues are classroom-managed versus office-managed. In conjunction, each school site will provide evidence-based support and interventions that can be used to address unwanted student behaviors in a productive and educational manner. Successful disciplinary practices should ensure that students have the opportunity to continue to be engaged in their school community and to reflect upon and learn from their mistakes. To this end, we are committed to implementing SEL; positively reinforcing appropriate student behavior; using effective classroom management; providing specific tiered intervention and support for students demonstrating behavioral, social, or mental health needs; and appropriate use of logical and meaningful consequences, including the use of Restorative Practices.



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In conjunction with a site's [PBIS Plan](#) this Discipline Handbook will provide guidance to students, parents, caregivers, teachers, and administrators regarding appropriate behavior. It is only with the understanding, collaboration, and cooperation of everyone who has a stake in the education of our youth that we can succeed in creating learning environments that are conducive to optimum academic achievement for all students.

Each school in the district will work with their students and staff to develop a Behavioral Expectation Matrix that outlines the expected behaviors in multiple locations throughout the school setting. The Behavioral Expectation Matrix is a tool for all stakeholders (students, families, certificated and non-certificated staff, and community) to share a common understanding of the District's high behavior expectations

CONSEQUENCES FOR STUDENT MISCONDUCT

School discipline consequences strive to be consistent, reasonable, fair, age appropriate, and aim to restore relationships and repair harm. School discipline consequences may be invoked if the student behavior occurs at any time while on school grounds, going to or from school, during lunch (whether on or off campus) and while going to, from, or at a school-sponsored activity. Sanctions that are paired with meaningful interventions, instruction, and guidance (corrective feedback and re-teaching) offer students an opportunity to connect their misconduct with new learning, participate in contributing back to the school community, and are more likely to result in re-engaging the student in learning. The District is committed to supporting students through behavior interventions and alternatives to removal from the educational setting in all cases except those where the immediate safety of students or staff is threatened or the behavior in question is such that the disruption to the educational environment is significant and can only be remedied by removal. Positive consequences, including systematic recognition for appropriate behavior, frequently lead to an increase in the desired behavior. Exclusionary consequences in the form of suspensions (either in-school or out of school) and expulsions should only be considered when other means of support and correction have been exhausted (See the [Behavior Expectations and Responses Matrix](#) for suspendable /expellable conduct). If there are no other options besides exclusionary consequences, they must be carefully implemented in coordination with restorative responses and with well-defined outcomes, in order to focus on the needs of both the person(s) harmed and the person(s) who harmed. Every suspension must be followed with a [Re-Entry Meeting](#) to help the student repair harm, positively reintegrate into the community, and determine what support they may need moving forward..

OTHER MEANS OF CORRECTION

Petaluma City Schools requires school administrators to utilize other means of correction, prior to or in lieu of exclusionary disciplinary measures (BP 5144). Prior to suspension or any disciplinary measure, students should first be supported in learning the skills necessary to function in the school environment and to avoid negative behavior. However a pupil may be suspended upon a first offense, if the principal or superintendent of schools determines that the student violated EC 48900 (a), (b), (c), (d), or (e) or that the pupil's presence causes a danger to persons.

Informal Conference- A school official (teacher, administrator or counselor) will meet with the student for instruction and guidance providing re-teaching and corrective feedback. This may offer the student an opportunity to have an understanding of, and be motivated to change, his or her behavior. A student so involved is more likely to become re-engaged in the process of learning.



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Formal Conference- A formal conference is held between the student, parent/caregiver, and one or more school officials. During this conference, the student must agree to correct his/her behavior. Parent(s)/caregiver(s) may be notified by telephone, personal contact, letter or certified letter. A conference may also be conducted between the student, his/her parent/caregiver, appropriate school personnel and any other individuals concerned.

Community Service- A student may perform community service on school grounds during non-school hours. Such service may include, but is not limited to, outdoor beautification, campus betterment, and teacher or peer assistance programs. (EC 48900.6, AR 5144)

This community service option is not available for a student who has been suspended, pending expulsion, pursuant to Education Code 48915. However, if the recommended expulsion is not implemented or the expulsion itself is suspended, then the student may be required to perform community service for the resulting suspension. (Education Code 48900.6)

Restorative Practices- Gives students who commit infractions in school an opportunity to understand how their behavior affects others in the school community, including students, teachers, and parents/caregivers, and directly involves them in a process to repair the harm. Students may participate in "restorative circles," "peer mediations," or other "restorative conferences" to allow affected parties to come together in a safe environment to explore how everyone has been affected by an offense and, when possible, to decide how to repair the harm.

Loss of Privileges

If a student is not responsible with a previously earned privilege, that privilege can be revoked. The student can earn it back by successfully engaging in the behavior under supervision, or by meeting prearranged criteria for reinstatement of the privilege (e.g. playing in a specific area of the playground, freedom of movement around campus). Any activity or event that is a scheduled part of the school day (e.g. recess, lunch) is not considered a privilege.

Detention

A student may be assigned to a detention scheduled after school and supervised by a ***certificated*** employee. Such detention shall not occur during the lunch or recess period, and may be imposed for up to one hour after the close of the maximum school day. A student who is transported by school bus shall be detained only until the time when the bus departs. School personnel must give the parent/student 24-hour advance notice. Same-day after-school detentions must receive prior parent/caregiver approval. (AR 5144)

Suspension from Extracurricular or Co Curricular Activities- Extracurricular activities occur outside of the academic day. Co Curricular activities may be within our outside of the academic day and are built into the curriculum. It may be determined that a student may not participate in an extracurricular activity (e.g. athletics, dances) or a co-curricular activity (e.g. field trips) if they have shown unsafe or other behavior that would indicate that they would not be successful in the proposed activity. (BP 6145)

Classroom Suspension

A teacher may suspend a student from one class for no longer than the balance of the day plus the following day and the student must remain on campus under appropriate supervision. The ***teacher shall***, as soon as possible, ask the parent/caregiver to attend a parent-teacher conference with the teacher, at which the school administrator, school counselor, or school psychologist may also be present. **Note: A teacher may not send a student from class and request they remain absent from class for a specified period of time without initiating a Classroom Suspension and ensuing parent-teacher conference. (EC 48910)**



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Parent Shadowing

If a teacher suspends a student from class for a violation of either EC 48900(k) or (i), the teacher may request in writing the parent or guardian of a pupil to attend a portion of a school day in the classroom of his or her child. Take into account reasonable factors that may prevent compliance with a notice to attend. The attendance of the parent or guardian shall be limited to the class from which the pupil was suspended. (EC 48900.1 (a))

Referral to Student Study Team (SST)

A team made up of student, parent, teacher(s), administrator and other involved school support staff (e.g. school counselor, psychologist, social worker, etc). The team will further evaluate the student needs and create a plan to increase supports which may include:

- **Small Group Counseling** for teaching prosocial behavior (e.g. anger management).
- **Behavior Contracts** – An effective contract is one which clearly states what the behavioral goals are for the student, positive consequences (rewards) he or she can earn for demonstrating these behaviors, and consequences that will follow when those behaviors are not demonstrated.
- **Mentoring Programs**
- **After-School Programs** that address specific behavioral issues or expose pupils to positive activities and behaviors.
- **Check-In/Check-Out (CICO)** A positive behavior support program designed to help students improve behavior and stay on track during the school day. Students check in with a trusted adult at the start of the day to review goals and receive encouragement, and again at the end of the day.
 - **Individual Counseling**
 - **Behavior Support Plans** – A Student experiencing “serious” behavior challenges may benefit from a Behavior Support Plan (BSP) developed through the Student Study Team (SST) at their school. “Serious” behavior challenges are those behaviors that are self-injurious, assaultive, or cause serious property damage, and other severe behavior problems that are pervasive and maladaptive for which prior interventions are found to be ineffective. Special education students whose behavior impedes learning may also require a BSP as defined in the Education Code (EC sections 56520 et seq.) through the IEP team. A Functional Behavior Assessment (FBA) will assist the team in better understanding the reason for the misbehavior and identify effective interventions to change the behavior. The law also requires additional procedures and considerations for suspensions and expulsions of students with disabilities. For more information, please contact the district Special Education Department.
 - **Wrap Around Services**
 - **Referral for Assessment** - a comprehensive psychosocial or psychoeducational assessment, including for purposes of creating an individualized education program, or a plan adopted pursuant to Section 504 of the federal Rehabilitation Act of 1973. (29 U.S.C. Sec. 794(a))

Suspension

Suspendable offenses must be related to school activity or attendance. [EC 48900(s)] This means that a student cannot be disciplined for off-campus conduct that is unrelated to a school activity or school attendance. Suspensions (both on campus and out of school) are limited to a maximum of five (5) consecutive days and twenty (20) days in one school year.

Informal Suspension “sending kids home” is a violation of California compulsory attendance laws, the IDEIA, and District policy to tell a parent/caregiver to keep a child at home due to behavior or to send a student home without benefit of a conference. It is prohibited.

Students with a disability are entitled to certain procedural protections if a disciplinary action is considered a change in placement.



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Out of School Suspension

A pupil may be suspended upon a *first* offense if it is determined that:

- 1) The pupil violated **EC 48900**:
 - (a) **Violence/Injury,**
 - (b) **Weapon Possession,**
 - (c) **Drug/Alcohol Possession or Under the Influence,**
 - (d) **Offered/Arranged/ Sold Look-Alike Drugs/Alcohol, or**
 - (e) **Robbery/Extortion OR**
- 2) **The pupil committed any violation under EC 48900 (f)-(t), 48900.2, 48900.3, 48900.4, OR 48900.7 AND the pupil's presence causes a danger to persons.**

Before suspension school administrators must **meet** with the student (unless present danger to the life, safety, or health of pupils or school staff) and inform them of the **reason** for the disciplinary action, *including* the **other means of correction** that were attempted before the suspension and the **evidence** against him or her. The student must be given the opportunity to present his or her version and evidence in his or her **defense**. The school administrator will make a reasonable effort to **call the parent** by phone and follow up in writing the **reason** for the suspension and the **other means of correction** that were attempted (EC 48900.5 (a) & EC 48911 (b)(c)(d)).

Every Out of School and In School Suspension must be followed with a **Re-Entry Meeting** to help the student repair harm, reintegrate into the community in a positive way, and determine what support they may need moving forward. Additionally, consider referring the student to an **SST**, to school support services staff and/or community agency referrals (EC 48911.1). The teacher must provide the student with sufficient and relevant classroom work and provide an opportunity to make up work without penalty to prevent them from falling behind academically and allow them to reintegrate faster.

In School Suspension

(same limitations and processes as Out of School Suspension) When Suspension from school is indicated, the school should make every effort to provide supervised On Campus Suspension to ensure student safety, mental health, and academic success. (BP 5144) During an On Campus Suspension consider including restorative conferences, community service and targeted behavioral and academic supports. The teacher(s) shall provide the student with sufficient and relevant classroom work and provide an opportunity to make up work without penalty in order to keep the student engaged in learning.

Expulsion

Expellable offenses must be related to school activity or attendance. [EC 48900(s)] This means that a student cannot be disciplined for off-campus conduct that is unrelated to a school activity or school attendance.

Since an expulsion is considered a change in placement, students with a disability (under IDEA or Section 504) are entitled to a manifestation determination meeting prior to an expulsion hearing.



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Expulsion **MAY** be recommended and the Governing Board **MAY** expel after consideration of all other potential responses and consequences for the following **Class I Offenses**:

- 1) The pupil violated any of the following provisions under EC 48900, 48900.2, 48900.3, 48900.4, and 48900.7:
 - o 48900(a) - Violence/Injury
 - o 48900(c) - Drug/Alcohol Use or Under the Influence
 - o 48900(d) - Offered/Arranged/ Sold Look-Alike Drugs/Alcohol
 - o 48900(f) - Property Damage
 - o 48900(g) - Stealing
 - o 48900(h) - Smoking/Tobacco
 - o 48900(i) - Profanity/Obscenity
 - o 48900(j) - Drug Paraphernalia
 - o 48900(l) - Stolen Property
 - o 48900(m) - Imitation Firearm
 - o 48900(o) - Threatened Witness
 - o 48900(p) - SOMA Drug Selling
 - o 48900(q) - Hazing
 - o 48900(r) - Bullying/Harassment
 - o 48900(t) - Aiding & Abetting
 - o 48900.2 - Sexual Harassment
 - o 48900.3 - Hate Violence
 - o 48900.4 - Threats & Intimidation
 - o 48900.7 - Terroristic Threats

AND EITHER

- 2) **Other means of correction** (see above) are not feasible or have repeatedly failed to bring about proper conduct,

OR

- 3) Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others (consider potential for injury, immediate danger, severity of the act, impact on student body).

Expulsion **SHALL** be recommended, **unless** expulsion should not be recommended under the circumstances or an alternative means of correction would address the conduct, and the Governing Board **MAY** expel for the following **Class II Offenses** if:

- 1) The pupil committed any of the following acts:
 - a) Caused serious physical injury
 - b) Possession of any knife or other dangerous object
 - c) Drug/Alcohol Possession
 - d) Robbery/Extortion
 - e) Assault/Battery of Staff



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AND EITHER

- 2) **Other means of correction** (see above) are not feasible or have repeatedly failed to bring about proper conduct.

OR

- 3) Due to the nature of the act, the presence of the pupil causes a continuing danger to the physical safety of the pupil or others (consider potential for injury, immediate danger, severity of the act, impact on student body).

Expulsion **SHALL** be recommended and the Governing **SHALL** expel for the following **Class III Offenses**:

- 1) Possessing, selling, or otherwise furnishing a firearm (not imitation)
- 2) Brandishing a knife at another person
- 3) Selling a controlled substance (as defined by Cal. H&S Code § 11053)
- 4) Committing or attempting to commit a sexual assault or battery
- 5) Possession of an explosive

Once expelled the student will not be allowed to attend any district school or program during the term of expulsion; or the enforcement of the expulsion may be suspended pursuant to Education Code Section 48917.

For a **Class I or Class II violation**, the length of an expulsion may be for the balance of the semester in which the Board expels or for the balance of the semester, plus the following school semester.

For a **Class III violation**, the length of an expulsion may be for one-calendar year from the date of expulsion by the Governing Board. Under certain circumstances, the term of an expulsion may be lengthened.

Students recommended for expulsion are afforded a fair and impartial hearing if requested and all due process rights. The student's parent(s) or legal guardian(s) shall be notified by telephone and letter that the student is subject to expulsion by the student's school at the time of Suspension. Notification to the parent(s) or legal guardian(s) will include clear instructions regarding the due process procedure. The school principal will recommend to the Board of Trustees that the student be expelled. The due process procedure is immediately initiated. The expulsion does not become effective until the due process procedure has been completed. (EC 48917, 48918)

Attendance

A student cannot be suspended for truancy or attendance problems. Attendance issues are addressed by following the district's **SARB (School Attendance Review Board) process**. Chronic truancy or tardiness may result in a student and parent's/caregiver's required attendance at a SART (School Attendance Review Team) meeting at the school site or a SARB (School Attendance Review Board) hearing at the district office. Failure to comply with the SARB directives may result in either criminal prosecution of the parent or a violation of Education Code section 42800 by the student. Violation of this Education Code concerning compulsory school attendance can result in parent fines, community service, suspension of driver's license, revoking of work permits, parent's attendance at school with the student and/or declaration of the child as a ward under the Welfare and Institutions Code section 601. *(For more information, see the SARB Truancy and Chronic Absentee Handbook)*



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Due Process Rights Of Students

All students are entitled to fair treatment when facing suspension and expulsion and are afforded due process rights under the law. When a student is suspended from school the parent or guardian will be notified in writing. At the time of suspension, a school employee will also make a reasonable effort to contact parents or guardians either in person or by telephone. While school officials are not required to meet with parents or guardians in person, we find it helpful to work collaboratively to support student behavior and welcome parental involvement. All questions, challenges or objections to suspensions may be addressed directly to the school-site principal.

When can my school suspend me?

- Your school can suspend you only for behavior explicitly listed in the California Education Code.
- Your school cannot suspend you for school absences or tardiness.
- Your school may only suspend you for conduct related to a school activity or school attendance. This includes conduct at school, during school sponsored activities, on your way to and from school, on your way to and from a school sponsored activity, and during the lunch period whether on or off campus.

What must my school do before it suspends me?

- Your school may only suspend you after other interventions fail, unless your behavior is serious, violent, or dangerous to others or involves weapons or drugs.
- Other interventions can include conferences with your parents, referrals to counselors or psychologists, or anger management programs. Your school will also document the interventions used.

What are my rights during the suspension process?

- You have the right to an informal pre-suspension conference with school or district staff, unless there is an emergency situation.
- You have other rights during the process including the right to tell your side of the story and present evidence in the conference before you are suspended.

What are my rights after a final decision of suspension?

- Your school must send a written notice of its decision to your parents/guardians.
- Your school cannot suspend you for more than five days in a row or for more than 20 total school days in one school year

GLOSSARY REFERENCES:

- California Education Code, Section 48900, 48911, 48914, 48911, 48915 and 48915.5
- Sprague, J., Golly, A. (2005). BEST Behavior: Building Positive Behavior Supports in Schools. Boston, MA: Sopris West
- ACLU, "Know Your Rights: Suspensions, Expulsions, and Involuntary Transfers"



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<p>Disruption/ Willful Defiance</p> <p>48900(k)</p> <p>Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties</p> <p><i>48900(k) is NOT a basis for suspension for grades TK - 12</i></p> <p><i>and</i></p> <p><i>NOT a basis for expulsion for TK-12. For further information, please see SB 419</i></p>	<p>For 48900(k) behavioral errors, the administrator should utilize one or more of the following measures depending on the behavior:</p> <p>May Include:</p> <ul style="list-style-type: none"> ● Reteach the expected behavior with multiple examples, teach where the problems are occurring, give frequent practice opportunities ● Provide useful and immediate correction when behavior error takes place ● Provide positive feedback when behavior expectations are met ● Prevent problem behavior by increasing supervision, restricting student privileges; ● Parent/caregiver contact ● Allow student to restore the environment and relationships which were affected by his or her behavior in the form of Restorative Practices and Community Service ● Refer student to the intervention team for additional interventions and supports ● Time out ● Detention ● Informal Conference (guidance/reteaching) ● Loss of privileges (restricted area, increased supervision) ● Behavior contract ● Check In Check Out (CICO) ● Restorative Apology ● Restorative Mediation ● Restorative Meeting (e.g., classroom meeting on impact of disruption, not following directions) ● Documentation placed in student's file of all steps taken ● Community service (e.g., help in teachers room) ● Formal Conference
<p><u>Absence/Truancy-- Unexcused</u></p> <p><i>A student cannot be suspended for truancy or attendance problems. Attendance issues are addressed by following the <u>district SARB- (School Attendance Review Board) process</u>. Chronic truancy or tardiness may result in a student and parent's/caregiver's required attendance at a SART (School Attendance Review Team) meeting at the school site or a SARB (School Attendance Review Board) hearing at PCS Office. Failure to comply with the SARB directives may result in</i></p>	<p>May include:</p> <ul style="list-style-type: none"> ● Follow PCS Attendance Policy ● Home Visits ● Principal Letter ● Truancy Letters ● SART ● SARB <p>May NOT include:</p> <ul style="list-style-type: none"> ● In school suspension or suspension ● Expulsion



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<p><i>either criminal prosecution of the parent or a violation of Education Code section 42800 by the student. Violation of this Education Code concerning compulsory school attendance can result in parent fines, community service, suspension of driver's license, revoking of work permits, parent's attendance at school with the student and/or declaration of the child as a ward under the Welfare and Institutions Code section 601.</i></p>	<ul style="list-style-type: none"> ● (EC 48200, 48260)
<p><u>Bus Conduct</u> 48900(k)</p>	<p>May Include:</p> <ul style="list-style-type: none"> ● Informal Conference (guidance/reteach (e.g., PBIS bus lesson) ● Community service (e.g., clean bus, teach younger students bus expectations) ● Behavior contract ● Loss of privileges (e.g., assigned seating) ● Restorative Circle (with bus riders & driver) ● Formal Conference ● Detention ● Loss of bus transportation
<p><u>Cheating on Test or School Related Assignment, Plagiarizing</u> 48900(k)</p>	<p>May Include:</p> <ul style="list-style-type: none"> ● Investigation ● Informal Conference (guidance/reteach (e.g., PBIS lesson on integrity & responsibility)) ● Formal Conference ● Loss of privileges (e.g., assigned seating) ● Behavior contract, ● Community service (e.g., provide tutoring to students in strong academic area while receiving tutoring in low area) ● Restorative Circle (e.g., apologize, circle on how cheating affects everyone) ● Detention ● Failing Grade on assignment ● Fail course ● Meet with College Admissions Expert ● "No" or Negative College Recommendation Letters from the School
<p><u>Electronic Devices Possession/Using if Disrupts Educational Process</u></p>	<p>May Include:</p> <ul style="list-style-type: none"> ● Informal Conference (guidance/reteaching (e.g., PBIS lesson on cell phone use)) ● Community Service (e.g., help PBIS Team make expectation posters for school) ● Loss of privileges (e.g., must keep phone in office)



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<p>48900(k)</p>	<ul style="list-style-type: none"> ● Detention ● Behavior contract ● Restorative Circle (e.g., classroom circle on impact of cell phone use in class) ● Confiscation (e.g., pick up from teacher at end of period, pick up from office by parent/caregiver at end of day/week)) ● Formal Conference
<p><u>Fire Alarm-- Deliberate False</u></p> <p>48900(k)</p>	<p>May Include:</p> <ul style="list-style-type: none"> ● Informal Conference (guidance/reteaching (e.g., learn about & write a report on fire safety) ● Loss of privileges (e.g., increased supervision, restricted play area, buddy accompany student during transitions) ● Detention ● Behavior contract ● Restorative Circle (e.g., student and family meet with Fire Marshal) ● Formal Conference ● Community Service (e.g., make up for lost instructional time by assisting in office, volunteer for fire department) ● Notify Law Enforcement
<p><u>Forgery</u></p> <p>48900(k)</p>	<p>May Include:</p> <ul style="list-style-type: none"> ● Informal Conference (guidance/reteach (e.g., PBIS lesson on integrity & responsibility)) ● Formal Conference ● Loss of privileges (e.g., parent phone call in lieu of student dependent communication) ● Detention ● Behavior contract ● Community service ● Restorative Circle (with student, teacher and parent/caregiver) ● Documentation placed in student's file of all steps taken
<p><u>Gambling</u></p> <p>48900(k)</p>	<p>May Include:</p> <ul style="list-style-type: none"> ● Informal Conference (guidance/reteach (e.g., lesson on gambling, write a report on history/law of gambling)) ● Formal Conference ● Loss of privileges (e.g., increased supervision, restricted area) ● Detention ● Behavior contract ● Community service (e.g., help w/ school fundraiser as positive way to earn funds) ● Restorative Circle (with student, parents, impacted staff/students)



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	<ul style="list-style-type: none"> • Documentation placed in student’s file of all steps taken
<p><u>Gang Behavior/Apparel</u></p> <p>48900(k)</p> <p>Gang Related Apparel must be indicated clearly in school dress code and limited to clothing that “reasonably could be determined to threaten the health and safety of the school environment.” [EC 32282] <i>PCS does not use “gang enhancement” policies but instead will discipline according to the underlying prohibited conduct – fights, dress code violations, other infractions, etc. – using the normal progressive disciplinary rules.</i></p>	<p>May include:</p> <ul style="list-style-type: none"> • Referral to community agency for gang diversion • Counseling • Tutoring • Family support • Anger management or other types of services • Provide the parents and family with support, information, and services (PC 13825.4) • Police diversion program <p>May NOT include:</p> <ul style="list-style-type: none"> • Asking students to sign “Gang Contracts” • Forwarding to police the names of students suspected of wearing “gang related clothing” or participating in “gang-related conduct” • Photographing students on the basis of suspected gang affiliation or gang-related clothing or conduct
<p><u>Campus—Leaving Without Proper Authorization (48900(k))</u></p>	<p>May Include:</p> <ul style="list-style-type: none"> • Loss of privileges (e.g., increased supervision, restricted play area) • Informal Conference (guidance/reteach (e.g., PBIS lesson on safety)) • Formal Conference (e.g., review safety rules with parent/caregiver) • Behavior Intervention Plan to establish alternatives to leaving campus when upset/overwhelmed • Behavior contract • Detention • Community service (activities to bond student to school, create relationships with safe adults, etc) • Restorative Meeting • SART • SARB • Notify Law Enforcement • Documentation placed in student’s file of all steps taken
<p><u>Violence / Injury:</u> 48900(a)(1), 48900(a)(2)</p> <p>Ed Code Description (a)(1) Caused, attempted to cause, or threatened to</p>	<p>May Include:</p> <ul style="list-style-type: none"> • Reteaching • Request for Assistance • Informal Conference (guidance/reteaching) • Formal Conference



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<p>cause physical injury to another person, except in self-defense. Class I 48915(b)</p> <p>(a)(2) Willfully used force or violence upon the person of another, except in self-defense. Class I 48915(b)</p> <p>Serious physical injury - Class II 48915(a)(1)(A)</p>	<ul style="list-style-type: none"> ● Loss of privileges (e.g., increased supervision, restricted play area) ● Behavior contract <p>May Include:</p> <ul style="list-style-type: none"> ● Check In Check Out (CICO) ● Community service ● Restorative Apology ● Restorative Mediation ● Restorative Meeting ● Restorative Conference (prep work) ● Detention ● In school suspension or suspension ● Expulsion ● Documentation placed in student's file of all steps taken <p>Must Include: Notify Law Enforcement if assault with deadly weapon or force likely to produce great bodily harm</p>
<p><u>Weapon: 48900(b)</u></p> <p>Possessed, sold, or otherwise furnished a firearm, knife, explosive, or other dangerous object.</p> <p>Possessed, sold, or furnished a firearm. Class III 48915(c)(1)</p> <p>Possession of explosives. Class III 48915(c)(5)</p> <p>Possession of any knife or other dangerous object of no reasonable use to the pupil. Class II 48915(a)(1)(B)</p> <p>Brandishing a knife at another person. Class III 48915(c)(2)</p> <p>"Knife" means any dirk, dagger, or other weapon with a fixed, sharpened blade fitted primarily for stabbing, a weapon with a blade fitted primarily for stabbing, a weapon with a blade longer than 3 ½ inches, a folding knife with a blade that locks into place, or a razor with an unguarded blade.</p>	<p>May Include:</p> <ul style="list-style-type: none"> ● Confiscation ● Reteaching ● Request for Assistance ● Loss of privileges (backpack checks) ● Behavior contract ● Check In Check Out (CICO) ● Restorative Apology ● Restorative Mediation ● Restorative Meeting ● Restorative Conference (prep work) ● Community service ● informal Conference (guidance/reteaching) ● Formal Conference ● Detention ● In school suspension or suspension ● Expulsion ● Documentation placed in student's file of all steps taken <p>Must Include: Notify Law Enforcement if assault with deadly weapon</p> <p>(Mandatory Expulsion Recommendation for firearm, brandishing a knife, or explosives)</p>



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<p><u>Alcohol & Drugs Possession / Use / Sale / Under the Influence: 48900(c)</u></p> <p>Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance, alcohol, or an intoxicant of any kind.</p> <p>Alcohol & Drugs Use/Under the Influence. Class I 48915(b)</p> <p>Alcohol & Drugs Possession. Class II 48915(a)(1)(C)</p> <p>Sale of Drugs. Class III 48915(c)(3)</p> <p>Link to Student Services Programs</p>	<p>May Include:</p> <ul style="list-style-type: none"> ● Follow Alcohol & Drug Protocol: <ul style="list-style-type: none"> ○ Confiscation ○ Referral to School Nurse ○ Referral to Drug & Alcohol ○ Referral to Project True or Project Success or Alateen (Link to Student Services Programs) ● Reteaching ● Request for Assistance ● Loss of privileges (backpack checks) ● Behavior contract ● Check In Check Out (CICO) ● Community service ● Restorative Meeting ● Restorative Conference (prep work) ● Informal Conference (guidance/reteaching) ● Formal Conference ● Detention ● In school suspension ● Documentation placed in student’s file of all steps taken <p><i>*Suspension at home NOT recommended for youth with alcohol and drug issues</i></p> <p>Must Include: Notify Law Enforcement if use, possession, sale of controlled substances, alcohol, intoxicants or offer/sale of lookalike substances</p> <p>(Mandatory Consideration for Expulsion for Drug Sales)</p>
<p><u>Lookalike Alcohol & Drugs – Offered / Arranged / Negotiated to Sell: 48900(d)</u></p> <p>Unlawfully offered, arranged, or negotiated to sell a controlled substance, alcoholic beverage or intoxicant, and either sold, delivered or furnished counterfeit substance. Class I 48915(b)</p>	<ul style="list-style-type: none"> ● Follow Alcohol & Drug Protocol: <ul style="list-style-type: none"> ○ Confiscation ○ Referral to School Nurse ○ Referral to Project True or Project Success or Alateen (Link to Student Services Programs) ● Reteaching ● Request for Assistance ● Loss of privileges (backpack checks) ● Behavior contract ● Check In Check Out (CICO)



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<p>Link to Student Services Programs</p>	<ul style="list-style-type: none"> ● Community service ● Restorative Meeting ● Restorative Conference (prep work) ● Informal Conference (guidance/reteaching) ● Formal Conference ● Detention ● In school suspension ● Documentation placed in student’s file of all steps taken <p><i>*Suspension at home NOT recommended for youth with alcohol and drug issues</i></p> <p>Must Include: Notify Law Enforcement if use, possession, sale of controlled substances, alcohol, intoxicants or offer/sale of lookalike substances</p> <p>(Mandatory Consideration for Expulsion for Drug Sales)</p>
<p><u>Robbery / Extortion: 48900(e)</u></p> <p>Committed, or attempted to commit, robbery or extortion. Robbery is stealing involving person to person interaction, usually with force. Extortion is using force or threats to compel another person to give them money or other property. Class II 48915(a)(1)(D)</p>	<p>May Include:</p> <ul style="list-style-type: none"> ● Reteaching ● Request for Assistance ● Loss of privileges (restricted area, increased supervision) ● Behavior contract ● Check In Check Out (CICO) ● Community service ● Restorative Apology ● Restorative Mediation ● Restorative Meeting ● Restorative Conference (prep work) ● Informal Conference (guidance/reteaching) ● Formal Conference ● Detention ● Community Service (e.g. replace item, voluntary work in lieu of payment) ● Loss of Privileges ● In school suspension or suspension ● Expulsion ● Notify Law Enforcement ● Documentation placed in student’s file of all steps taken <p><i>*May be suspended for first offense only if the pupil’s presence causes a danger to others.</i></p>



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<p><u>Property Damage: 48900(f)</u></p> <p>Caused, or attempted to cause, damage to school property or private property of others. Including Arson or Graffiti, reporting for Safe Schools Assessment Program shall be limited to incidents that result in an economic loss of \$100 or more. (CCR 700(b)) Class I 48915(e)</p>	<p>May Include:</p> <ul style="list-style-type: none"> ● Reteaching ● Request for Assistance ● Loss of privileges (restricted area, increased supervision) ● Detention ● Behavior contract ● Check In Check Out (CICO) ● Community Service (e.g. repair damaged property, voluntary work in lieu of payment) ● Restorative Apology ● Restorative Meeting ● Restorative Mediation ● Restorative Conference (prep work) ● Informal Conference (guidance/reteaching) ● Formal Conference ● In school suspension or suspension ● Parent Liable up to \$10,000 ● Withhold grades, diploma, or transcripts (EC 48904) ● Notify Law Enforcement ● Documentation placed in student's file of all steps taken ● Notify Law Enforcement <p><i>May be suspended for first offense only if pupil's presence causes a danger to others</i></p>
<p><u>Stealing: 48900(g)</u></p> <p>Stole, or attempted to steal school property or private property. Class I 48915(e)</p>	<p>May Include:</p> <ul style="list-style-type: none"> ● Reteaching ● Request for Assistance ● Loss of privileges (backpack checks) ● Behavior contract ● Check In Check Out (CICO) ● Community service (e.g., voluntary work in lieu of payment) ● Replace item ● Restorative Apology ● Restorative Mediation ● Restorative Meeting ● Restorative Conference (prep work) ● Informal Conference (guidance/reteaching) ● Formal Conference ● Community Service ● Detention



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	<ul style="list-style-type: none"> ● In school suspension or suspension ● Notify Law Enforcement ● Documentation placed in student’s file of all steps taken <p><i>May be suspended for first offense only if pupil’s presence causes a danger to others</i></p>
<p><u>Smoking / Tobacco: 48900(h)</u></p> <p>Possessed, or used, tobacco or products containing tobacco or nicotine. Class I 48915(e)</p>	<ul style="list-style-type: none"> ● Follow Alcohol & Drug Protocol: <ul style="list-style-type: none"> ■ Confiscation ■ Referral to School Nurse ■ Reteaching ■ Referral to Project True or Project Success ■ YVape and Youth Vaping Cessation (Link to Student Services Programs) ● Request for Assistance ● Loss of privileges (backpack checks, restricted area) ● Behavior contract ● Check In Check Out (CICO) ● Community service ● Restorative Meeting ● Restorative Conference (prep work) ● Informal Conference (guidance/reteaching) ● Formal Conference ● Detention ● In school suspension or Suspension* ● Documentation placed in student’s file of all steps taken <p><i>*May be suspended for the first offense only if the pupil’s presence causes a danger to others. Suspension at home NOT recommended for youth with alcohol and drug issues.</i></p> <p>Must Include: Notify Law Enforcement if use, possession, sale of controlled substances, alcohol, intoxicants or offer/sale of lookalike substances</p>
<p><u>Profanity /Obscenity/Vulgarity: 48900(i)</u></p> <p>Committed an obscene act or engaged in habitual profanity or vulgarity. Class I 48915(e)</p>	<p>May Include:</p> <ul style="list-style-type: none"> ● Reteaching ● Request for Assistance ● Loss of privileges (restricted area, increased supervision) ● Behavior contract ● Check In Check Out (CICO) ● Community service (e.g., make PBIS posters for respectful language, write report and present) ● Restorative Apology



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	<ul style="list-style-type: none"> ● Restorative Mediation ● Detention ● Community Service ● In School Suspension ● Suspension ● Expulsion ● Notify Law Enforcement <p><i>*May be suspended for first offense only if the pupil's presence causes a danger to others.</i></p>
<p><u>Drug Paraphernalia: 48900(j)</u></p> <p>Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell drug paraphernalia (as defined by H&S Code 11014.5). Class I 48915(e)</p>	<ul style="list-style-type: none"> ● Follow Alcohol & Drug Protocol: <ul style="list-style-type: none"> ■ Confiscation ■ Referral to School Nurse ■ Referral to Project True or Project Success or Alateen (Link to Student Services Programs) ● Reteaching ● Request for Assistance ● Loss of privileges (e.g., restricted area on campus with increased supervision, backpack checks) ● Behavior contract ● Check In Check Out (CICO) ● Community service ● Restorative Meeting ● Restorative Conference (prep work) ● Informal Conference (guidance/reteaching) ● Formal Conference ● Detention ● In school suspension or Suspension* ● Documentation placed in student's file of all steps taken ● Notify Law Enforcement <p><i>*May be suspended for first offense only if the pupil's presence causes a danger to others. (Mandatory Consideration for Expulsion for Drug Sales)</i></p>
<p><u>Stolen Property: 48900(l)</u></p> <p>Knowingly received stolen school property or private property. Class I 48915(e)</p>	<p>May include:</p> <ul style="list-style-type: none"> ● Confiscation ● Reteaching ● Request for Assistance ● Loss of privileges (backpack checks, increased supervision) ● Behavior contract



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	<ul style="list-style-type: none"> ● Check In Check Out (CICO) ● Community service (e.g., voluntary work in lieu of payment) ● Replace item ● Restorative Apology ● Conflict Mediation ● Restorative Meeting ● Restorative Conference (prep work) ● Informal Conference (guidance/reteaching) ● Formal Conference ● Detention ● In school suspension or suspension ● Notify Law Enforcement ● Documentation placed in student's file of all steps taken <p style="text-align: center;"><i>May be suspended for the first offense only if the pupil's presence causes a danger to others.</i></p>
<p><u>Imitation Firearm: 48900(m)</u></p> <p>Possessed an imitation firearm. "Imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.</p> <p>Class I 48915(e)</p>	<ul style="list-style-type: none"> ● Confiscation ● Reteaching ● Request for Assistance ● Loss of privileges (e.g., daily backpack check, increased supervision) ● Behavior contract ● Check In Check Out (CICO) ● Community service (e.g., voluntary work in lieu of payment) ● Restorative Apology ● Conflict Mediation ● Restorative Meeting ● Restorative Conference (prep work) ● Informal Conference (guidance/reteaching) ● Formal Conference ● Detention ● In school suspension or suspension ● Notify Law Enforcement ● Documentation placed in student's file of all steps taken <p style="text-align: center;"><i>May be suspended for the first offense only if the pupil's presence causes a danger to others.</i></p> <p>(Mandatory Expulsion for firearm, brandishing knife, explosives)</p>



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<p><u>Threatened Witness: 48900(o)</u></p> <p>Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.</p> <p>Class I 48915(e)</p>	<ul style="list-style-type: none"> ● Follow Bullying Response Protocol ● Request for Assistance ● Loss of privileges (e.g., assigned seating, restricted area on campus, increased supervision) ● Behavior contract ● Check In Check Out (CICO) ● Community service (e.g., make PBIS posters for respectful language, write report and present) ● Restorative Apology ● Conflict Mediation ● Restorative Meeting (e.g. circle on impact of threatening behavior on others) ● Restorative Conference (prep work) ● Informal Conference (guidance/reteaching) ● Formal Conference ● Detention ● In school suspension ● In school suspension or suspension ● Notify Law Enforcement ● Documentation placed in student’s file of all steps taken <p><i>May be suspended for first offense only if pupil’s presence causes a danger to others</i></p>
<p><u>Hazing: 48900(q)</u></p> <p>Engaged in, or attempted to engage in, hazing which is any method of initiation or pre-initiation into a group which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm.</p> <p>Class I 48915(e)</p>	<ul style="list-style-type: none"> ● Follow Bullying Response Protocol ● Request for Assistance ● Loss of privileges (e.g., assigned seating, restricted area on campus, increased supervision) ● Behavior contract ● Check In Check Out (CICO) ● Community service (e.g., make PBIS posters for respectful language, write report and present, impact of bullying & hazing) ● Restorative Apology ● Conflict Mediation ● Restorative Meeting (e.g. circle on impact of hazing on others) ● Restorative Conference (prep work) to address impact of hazing on others ● Informal Conference (guidance/reteaching) ● Formal Conference ● Detention ● In school suspension or suspension ● Expulsion ● Notify Law Enforcement ● Documentation placed in student’s file of all steps taken



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Discipline Matrix

	<p><i>May be suspended for the first offense only if the pupil's presence causes a danger to others.</i></p>
<p><u>Bullying & Harassment 48900(r)</u></p> <p>Any severe or pervasive physical or verbal act (including communications made in writing or electronically) by a student that has or can be reasonably predicted to have the effect of <u>one or more</u> of the following: fear of harm to self or property, detrimental effect on physical or mental health, substantial interference with academic performance, substantial interference in ability to participate in or benefit from school services, activities or privileges.</p> <p>Class I 48915(e)</p>	<p>May include:</p> <ul style="list-style-type: none"> ● Follow Bullying Response Protocol ● Informal Conference (guidance/reteaching) ● Investigation ● Formal Conference ● Consequences <ul style="list-style-type: none"> ○ Loss of privileges (e.g., assigned seating, restricted area on campus, increased supervision) ○ Detention ○ Behavior contract ○ Community service (e.g., make posters for respectful language, write report and present) ○ In school suspension ○ Suspension ○ Expulsion ● Restorative Practices (e.g., impact of bullying behavior on others, conflict mediation, reteaching) ● Notify Law Enforcement ● Documentation placed in student's file of all steps taken <p><i>May be suspended for first offense only if pupil's presence causes a danger to others</i></p>
<p><u>Aiding & Abetting: 48900(t)</u></p> <p>Assisting, encouraging, supporting others in the act of inflicting serious bodily injury to another person (as defined by Penal Code 31)</p> <p>Class I 48915(e)</p>	<ul style="list-style-type: none"> ● Request for Assistance ● Loss of privileges (e.g., increased supervision) ● Behavior contract ● Check In Check Out (CICO) ● Community service (e.g., make PBIS posters for respectful language, write report and present) ● Restorative Apology ● Conflict Mediation ● Restorative Meeting (e.g. circle on impact of threatening behavior on others) ● Restorative Conference (prep work) to address impact of their behavior ● Informal Conference (guidance/reteaching) ● Formal Conference ● Detention ● In school suspension or suspension ● Expulsion ● Notify Law Enforcement ● Documentation placed in student's file of all steps taken



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	<p><i>May be suspended for the first offense only if the pupil's presence causes a danger to others.</i></p>
<p><u>Sexual Harassment: 48900.2 212.5 (Grades 4-12 only)</u></p> <p>Unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature and has a negative impact upon the victim or creates an intimidating, hostile, or offensive environment (does not apply to grades K-3) Class I 48915(e)</p> <p>(Grades 4-12 only)</p>	<ul style="list-style-type: none"> ● Follow Bullying Response Protocol ● Reteaching ● Request for Assistance ● Loss of privileges (e.g., assigned seating, restricted area on campus, increased supervision, class change) ● Behavior contract ● Check In Check Out (CICO) ● Community service (e.g., school projects to promote respectful environment) ● Restorative Apology ● Restorative Meeting (e.g. circle on impact of sexually harassing behavior on others) ● Restorative Conference (prep work) to address impact of sexual harassment on victim ● Informal Conference (guidance/reteaching) ● Formal Conference ● Detention ● In school suspension or suspension ● Expulsion ● Notify Law Enforcement ● Documentation placed in student's file of all steps taken <p><i>May be suspended for the first offense only if the pupil's presence causes a danger to others.</i></p> <p>(Grades 4-12 only) Must Include: Report to Title IX Officer for an assessment of severity and pervasiveness</p>
<p><u>Hate Violence: 48900.3 233(e) (Grades 4-12 only)</u></p> <p>Harming, threatening or harassing someone motivated by real or perceived disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, immigration status (as defined by PC 422.6, 422.7, or 422.75) (does not apply to grades K-3) Class I 48915(e)</p>	<ul style="list-style-type: none"> ● Follow Bullying Response Protocol ● Loss of privileges (e.g., assigned seating, restricted area on campus, increased supervision, class change) ● Behavior contract ● Check In Check Out (CICO) ● Community service (e.g., school projects to make the school feel safe and students feel respected) ● Restorative Apology ● Conflict Mediation ● Restorative Meeting (e.g. circle on impact of hate speech or harassing behavior on others) ● Restorative Conference (prep work) to address impact of hate violence on victim and community



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<p>(Grades 4-12 only)</p> <p>Follow Title VI Guidelines</p>	<ul style="list-style-type: none"> ● Informal Conference (guidance/reteaching) ● Formal Conference ● Detention ● In school suspension or suspension ● Expulsion ● Notify Law Enforcement ● Documentation placed in student's file of all steps taken <p><i>May be suspended for the first offense only if the pupil's presence causes a danger to others.</i></p> <p>(Grades 4-12 only)</p>
<p><u>Threats & Intimidation: 48900.4 (Grades 4-12 only)</u></p> <p>Intentionally engaged in harassment, threats or intimidation directed against school district personnel or pupils. Must be sufficiently severe to have the effect of disrupting classwork, creating substantial disorder, and creating an intimidating or hostile environment.</p> <p>Class I 48915(e)</p> <p>(Grades 4-12 only)</p> <p>Consider Title VI Guidelines</p>	<ul style="list-style-type: none"> ● Follow Bullying Response Protocol ● Reteaching ● Request for Assistance ● Loss of privileges (e.g., restricted area on campus, increased supervision) ● Behavior contract ● Check In Check Out (CICO) ● Community service (e.g., school projects to promote respectful environment) ● Restorative Apology ● Conflict Mediation ● Restorative Meeting (e.g. impact of threatening behavior on others) ● Restorative Conference (prep work) to address impact of threats and intimidation on victim and community ● Informal Conference (guidance/reteaching) ● Formal Conference ● Detention ● In school suspension or suspension ● Expulsion ● Notify Law Enforcement ● Documentation placed in student's file of all steps taken <p><i>May be suspended for first offense only if pupil's presence causes a danger to others</i></p> <p>(Grades 4-12 only)</p>
<p><u>Terroristic Threats: 48900.7</u></p> <p>Threatens to commit a crime which will result in death, great bodily injury to another person, or property</p>	<ul style="list-style-type: none"> ● Follow Threat Assessment Protocol ● Request for Assistance ● Loss of privileges (e.g., restricted area on campus, increased supervision)



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<p>damage in excess of \$1,000. The student's <i>intent</i> must be that the statement is to be taken seriously as a threat (even if there is no intent of actually carrying it out).</p> <p>Person threatened is in fear for his or her own safety, family's safety, or protection of school or personal district property</p> <p>Class I 48915(e)</p>	<ul style="list-style-type: none"> ● Behavior contract ● Check In Check Out (CICO) ● Community service (e.g., school projects to promote respectful environment) ● Restorative Apology ● Conflict Mediation ● Restorative Meeting (e.g. impact of threatening behavior on others) ● Restorative Conference (prep work) to address impact of threats and intimidation on victim and community ● Informal Conference (guidance/reteaching) ● Formal Conference ● Detention ● In school suspension or suspension ● Expulsion ● Notify Law Enforcement ● Documentation placed in student's file of all steps taken <p><i>May be suspended for first offense only if pupil's presence causes a danger to others</i></p>
<p><u>Assault on Staff: 48900(a) (1)-(2) PC 240 & 242</u></p> <p>Assault or battery upon any school employee.</p> <p>Class II 48915(a)(1)(E)</p> <p>"Assault" is an unlawful attempt, coupled with a present ability to commit a violent injury</p> <p>"Battery" is any willful and unlawful use of force or violence</p>	<ul style="list-style-type: none"> ● Request for Assistance ● Loss of privileges (e.g., restricted area on campus, increased supervision) ● Behavior contract ● Check In Check Out (CICO) ● Community service (e.g., school projects to promote respectful environment, work in teachers classroom) ● Restorative Apology ● Restorative Meeting (e.g. impact of threatening behavior on others, apology) ● Restorative Conference (prep work) to address impact of physical violence on victim and community ● Informal Conference (guidance/reteaching) ● Formal Conference ● Detention ● In school suspension or suspension ● Expulsion ● Documentation placed in student's file of all steps taken <p><i>May be suspended for the first offense only if the pupil's presence causes a danger to others.</i></p> <p>Must Include: Notify Law Enforcement if any pupil attacks, assaults or physically threatens staff</p>



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MANDATORY EXPULSIONS

There are only *five* situations in which California law requires school administrators to immediately remove from school any student found to commit one of these five specific, serious offenses.

Firearm 48900(b)	Possessing, selling or otherwise furnishing a firearm. Class III 48915(c)(1)	Must include: <ul style="list-style-type: none"> ● Confiscation ● Suspension ● Expulsion ● Notify Law Enforcement
Brandishing a Knife 48900(b)	Brandishing a knife at another person. Class III 48915(c)(2)	Must include: <ul style="list-style-type: none"> ● Confiscation ● Suspension ● Expulsion Notify Law Enforcement
Selling Drugs 48900(d)	Unlawfully selling a controlled substance (as defined by HSC 11053). Class III 48915(c)(3)	Must include: <ul style="list-style-type: none"> ● Confiscation ● Suspension ● Expulsion Notify Law Enforcement
Sexual Assault 48900(n)	Committing, or attempting to commit, a sexual assault or committing a sexual battery as defined by Penal Code 261, 266c, 286, 287, 288, 289, and 243.4. Class III 48915(c)(4)	Must include: <ul style="list-style-type: none"> ● Suspension ● Expulsion ● Notify Law Enforcement,
Explosive 48900(b)	“Explosive” means 1) any explosive, incendiary, or poison gas, bomb, grenade rocket having a propellant of more than four ounces, missile having a	Must include: <ul style="list-style-type: none"> ● Confiscation ● Suspension ● Expulsion ● Notify Law Enforcement



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	<p>propellant of more than one quarter ounce, mine, or any similar device; 2) any type of weapon which may be readily converted to expel a projectile by explosive or other propellant and which has a barrel with a bore of more than one-half inch; or 3) any combination of parts designed or intended for use in converting any device into any destructive device (18 USC 921(a)(4). Class III 48915(c)(5)</p>	
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